

LEETON GOLF CLUBHOUSE BOOKING FORM

Please complete this form and return to the bar or email to events@sorellagroup.com.au at least 2wks before your event.

1. Customer details

Name	
Organisation / group	
Phone	
Email	

2. Booking details

Type of booking	<input type="checkbox"/> Charity <input type="checkbox"/> Meeting <input type="checkbox"/> Social <input type="checkbox"/> Other:
Preferred date	
Start time	
Number of guests	
Area required	<input type="checkbox"/> Inside <input type="checkbox"/> Outdoor area <input type="checkbox"/> Both

3. Catering and bar requirements

Food required	<input type="checkbox"/> No <input type="checkbox"/> Yes
Bar required	<input type="checkbox"/> No <input type="checkbox"/> Yes

4. Additional information

Notes / special requests	
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5. Terms and acknowledgement

Submitting this form is an enquiry only and does not guarantee the booking until confirmed by Leeton Golf Clubhouse. A deposit, menu selection, room hire fee, or additional terms may apply depending on the booking type. The person making the booking is responsible for providing accurate details and complying with venue requirements. Confirmation will be made via events@sorellagroup.com.au

Customer name	Signature
Date	Staff member confirming

6. Office use only

Booking status	<input type="checkbox"/> Pending <input type="checkbox"/> Confirmed <input type="checkbox"/> Not confirmed
Deposit received	<input type="checkbox"/> No <input type="checkbox"/> Yes Amount: \$_____ Date: _____
Booking reference	
Notes	